

# NOW HIRING

## Director of Information Systems and Technology

Minn-Dak Farmers Cooperative is seeking full time, Director of Information Systems and Technology, that is responsible for leading the Cooperative's efforts in developing and implementing technology solutions focused on enhancing the productivity of all areas of the Cooperative

### Essential Job Duties

- Leads Information Technology staff efforts in all parts of the Cooperative with the development of technology solutions to address business opportunities and problems
- Continuous review of Cybersecurity threats by facilitating and conducting audits and investigations
- Evaluate The Cooperative's adherence to federal technology requirements for security
- Leads efforts to install and maintain Cooperative computer hardware and software including the installation of system upgrades
- Provide recommendations for improvement of IT infrastructure
- Develops and implements business continuity protocols to minimize disruption to operations in the event of emergency situations or data loss
- Works with outside vendors and technical expertise to continually upgrade technology capabilities within the Cooperative
- Implement technology updates and conduct training sessions to team members on new features with technology
- Develop and manage an IT budget in coordination with our Finance department and Leadership team
- Hires, manages, trains and evaluates all Information Technology staff
- Responds and resolves complex network issues and problems
- Ensures PC maintenance support to all users
- Ensure employees technical issues are resolved efficiently
- Collaborates closely with other departments to understand and address their IT needs and requirements
- Complete administrative tasks, duties, and reports as required in a timely manner
- Other duties as required by the business
- Maintain employee and cooperative confidentiality
- Adhere to all company policies and all safety, food safety, feed safety, and sanitation rules and programs

### Qualifications

- BS in Computer Science or equivalent
- 5 plus years of Information Technology leadership experience
- Knowledge of best computer security practices
- Strategic thinking skills
- Excellent verbal, written and presentation skills
- Embraces teamwork
- Problem-solving and critical thinking skills
- Organized with excellent time management skills
- Ability to communicate effectively and work cohesively with employees at all levels
- Strong Information Technology expertise
- Leadership skills including project management/leadership

**More Information listed on company website: [Mdf.coop/careers](http://Mdf.coop/careers)**

### Application Process

All interested and qualified individuals are encouraged to provide a resume, cover letter and transcripts. Please email to [jobs@mdf.coop](mailto:jobs@mdf.coop) or mail to:

### MINN-DAK FARMERS COOPERATIVE

Attn: Zane • 7525 Red River Road • Wahpeton, ND 58075  
701-671-7777

Equal Opportunity Employer

